



The Higher Education Outreach Network Year 11 Residential 2017

Application Form

The Higher Education Outreach Network is offering an exciting and informative Year 11 residential summer school based at the University of Surrey.

About the Residential

Our residential summer school offers students the chance to experience university life and explore the variety of options available to them at 16 and 18. Students will learn in an academic environment, working with students from other local schools, undergraduate and postgraduate students, and academic staff. The summer school will include lectures, seminars, practical activities, and a variety of social events each evening.

There are two sections to this application form:

Section 1: To be completed by the applicant. Please complete all the details

required on the application form. Once you have completed the form and signed the declaration please give it to your parent/carer/guardian to fill in section 2.

Section 2: To be completed by the applicant's parent/carer

Please get your parent / carer to complete and sign this form. Please note that without a signature from a parent or carer, we will be unable to process your application form.

Please ensure you have filled in the form in **BLOCK CAPITALS**. Failure to complete all relevant parts of the form

will mean your application cannot be processed so please be thorough.

The deadline for applications is 24/05/2017.

Once you have checked the form is complete please send it to the Higher Education Outreach Network team at the University of Surrey.

**Higher Education Outreach Network,
Widening Participation and Outreach,
University of Surrey,
Guildford, GU2 7XH**

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For more information please visit:
<http://heon.org.uk/events/heon-summer-school>

SECTION 1: TO BE COMPLETED BY THE STUDENT

ELIGIBILITY

The HEON partnership is funded to work with students who live in certain geographical (electoral) wards in Surrey and North East Hampshire. These are areas where progression to Higher Education is lower than expected. These wards are:

- Ashford North and Stanwell South
- Chertsey St Ann's
- Heron Wood (now called Aldershot Park)
- Mayfield (now called Cherrywood)
- North Town
- Old Dean
- Old Woking (now called Hoe Valley)
- Preston
- Stanwell North
- Stoke
- Wellington

You are able to assess if you live in one of HEON's target wards using your postcode. Your teacher may already know if you live in one of HEON's target wards but if you are not sure, you can check using our postcode lookup tool found on our website here: <http://heon.org.uk/resources/check-your-eligibility>

Alternatively, contact Steph Kirkham directly by email at heon@surrey.ac.uk or by phone on 01483 684185 and she can check your postcode and eligibility for you.

YOUR CONTACT DETAILS

Name

Home Address

Postcode

Home Telephone Mobile Number

Email

ABOUT YOU

The questions below will tell us a bit about yourself and your current education, we would also like you to provide a short personal statement about why you would like to attend HEON's residential, your interests and hobbies. This information is confidential and stored in accordance with the Data Protection Act. Please see page 5 for further information.

Date of Birth / /

Gender Female Male Other

YOUR EDUCATION

Name of Secondary school

What have you studied in years 10-11? (Tick all that apply)

GCSEs BTECs Apprenticeship Other Please specify:

What do you hope to do next?

A Levels BTECs Apprenticeship Other Please specify:

Which subjects/areas are you hoping to study?

What are you planning to do after you finish school/college/other training at 18?

Study at university Apprenticeship Unsure

SECTION 1 (Continued)

YOUR APPLICATION – PERSONAL STATEMENT

Please include information about:

- Why you wish to attend
- Your ambitions for the future
- Hobbies, interests or work experience

Continue on a paper sheet if needed

YOUR DECLARATION

We may wish to contact you in the future to send useful information, updates about the Higher Education Outreach Network and for education/tracking purposes.

Please tick to confirm you are happy for us to contact you.

I have checked the information within this form and to the best of my knowledge it is correct and true. I understand that I should contact the Higher Education Outreach Network directly with a problem or if I am no longer able to attend.

Signature Date / /

Print Name

**Thank you for completing section 1
Please hand the application form to your parent/carer/guardian to complete section 2.**

SECTION 2 (Continued)

SPECIAL REQUIREMENTS

We wish to make the Summer School an enjoyable and accessible experience for all participants involved. Therefore, please provide us with information on any special requirements that you would like us to be aware of in the space below, continuing on an additional sheet if necessary. This includes special educational needs, disabilities, long term medical conditions, allergies, or dietary requirements that they may have. We will endeavour to provide additional support where possible and within reason.

Special Educational Needs or Disabilities (Including specific learning difficulties such as dyslexia, dyspraxia and dyscalculia) Yes No

Medical Conditions/Allergies Yes No

Special requirements (Dietary, Religious i.e. Ramadan) Yes No

Other Yes No

If you answered yes to any of the above, please provide more information on how we can support your child during the programme

MARKETING AND DATA PROTECTION

Photo Permissions: I give consent for my son/daughter to be photographed/ filmed during HEON activities, and for those images to be used in future publications to promote the activities of HEON and our partners.

Yes No

Parental/carer responsibility: I agree that I will be responsible for my son/daughter up to the handover point at the beginning of Residential and again from the handover point at the completion of the programme.

I understand the Higher Education Outreach Network has a duty of care to my son/daughter while he/she is attending the Residential and as such grant my permission to allow HEON to act appropriately in the event of an emergency, including the administering of first aid treatment and referral to hospital if necessary, acknowledging that HEON will always liaise with me directly where possible.

Yes No

Data Protection: Student data is collected to help us monitor the targeting and take up of activities, and to track students who apply to Higher Education Institutions in the future. The data will be stored on a database (in accordance with the Data Protection Act) used to administer participation in the project. For research and monitoring processes only, we will undertake long-term tracking of participants' education journeys, to assess how many of the students who participate in our activities go on to university. This data may be shared with the Higher Education Funding Council (HEFCE), the Department for Education, the Office for Students, Higher Education Statistics Agency (HESA) or the University and Colleges Admissions Service (UCAS) and our partners.

HEON's partners are: Farnborough College of Technology; Guildford College; NESCOL; Royal Holloway, University of London; Surrey County Council; Surrey Sports Park; University for the Creative Arts and the University of Surrey.

In addition, data may be shared with colleges, Higher Education Access Tracker subscribers, Connexions, the Brightside Trust, and the National Data Service to help evaluate the effectiveness of this activity as part of the National Collaborative Outreach Programme, and broader government policy to widen participation in higher education and to develop future policy.

The project and its partners will not use your record in a way that would affect you individually. We will not release personal data to anyone who is unauthorised. You have the right to opt out of sharing your data at any time- please contact Nancy Bentley via HEON@surrey.ac.uk to do this. Under the Data Protection Act 1998 you have the right to a copy of the data held about you by us, for a small fee. If you have any concerns about the use of data for these purposes or would like a copy of the data you have supplied directly to us, requests should be made in writing using the contact information at: <http://www.surrey.ac.uk/information-management/data-protection>

I consent to the information collected to be used for evaluation and monitoring purposes.

Yes No

Parent/ Guardian/ Carer Signature

Print Name

Date / /

Thank you for completing section 2. Please return this form to the Higher Education Outreach Network.